



**FAISALABAD DEVELOPMENT AUTHORITY,
FAISALABAD.**

Head Office, The Mall Road, Opposite DHQ Hospital, Faisalabad.
Phone No.041-9200100, Fax No.041-9200089
Email address: fda_fsd@yahoo.com

No. 21-26 /Dir(P&D)/FDA-2021 Dated: 23/12/2021

PUBLIC NOTICE FOR INVITATION FOR QUOTATION

Faisalabad Development Authority, Faisalabad (FDA) intends to hire the services of well reputable firm for the consultancy / advisory (as short consultancy) for a period of **six month** on the basis of following TORs/work scope:-

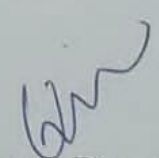
1. To attend the hearing/ reply of notices of FBR relating to FDA as and when received.
2. To attend the hearing/ reply of notices of FBR relating to returns filed by FDA for the year 2011 to 2020.
3. To file the tax returns of FDA and defend the same at appropriate level.
4. To process the tax refund cases with FBR.
5. To file appeal of the above said tax returns and defend the same at appropriate level.
6. To process the refund of Rs. 46.000(M) from Bank Al-Falah parked due to withholding tax on profit.
7. To e-file withholding tax statements of FDA on FBR/ PRA portal.
8. To deal any other issues relating to above said job.
9. To prepare CPR Credit Payment Receipts

The terms & conditions / minimum relevant qualification criteria for selection of firm are as under:-

1. The firm should be Chartered Accountant.
2. The office of the firm should be in Faisalabad.
3. Minimum Professional Tax experience of the firm should be 10-years in Public and Private sector.
4. The Tax Partners must be Chartered Accountant and Tax Directors & Manager should be CA, CMA, ACCA, PIPFA or LLB.
5. The firm should be registered with ICAP.
6. The firm should be satisfactory QCR by ICAP.

The interested firms are requested to obtain RFP document from One Window Counter of FDA for Rs. 1000/- on or before **05.01.2022 (Wednesday)** and submit their proposal / bids (Technical & Financial) for above said tax consultancy / advisory along with following documents / information by **06.01.2022 (Thursday) at 11:00 AM** which will be opened on same day in presence of representative of firms

1. Complete profile of the firm with documentary evidence.
2. Professional experience relating to tax consultancy with list of recent clients.
3. Names, qualification and experience of tax partners, directors, Managers and other tax staff.
4. Copy of registration with ICAP.
5. Proof of satisfactory QCR by ICAP


Deputy Director (P&D)
Faisalabad Dev: Authority,
Faisalabad.